



STONE GROUP
ARCHITECTS

HIRING:

LICENSED ARCHITECT

Stone Group Architects is currently seeking a Licensed Architect with 10 plus years' experience to join our team. As a Licensed Architect, you will collaborate closely with the Project Manager to ensure the successful delivery of multiple projects. You will oversee all project phases, from inception to completion, managing timelines, budgets, and quality standards, while maintaining excellent client relationships. Strong leadership, organizational, and communication skills are essential, as you will also manage both internal teams and external consultants.

Locations:

- St. Paul, MN
- Fargo, ND
- Rapid City, SD

RESPONSIBILITIES:

Leadership:

- Foster professional relationships with clients, team members, consultants, suppliers, and contractors.
- Lead or participate in multiple projects, promoting clear communication and teamwork.
- Assist senior management in defining project scope, budgets, and contracts.
- Prepare and deliver project proposals and client presentations.
- Integrate sustainable design solutions and encourage green workplace practices.
- Oversee the selection of consultants and external partners.

Business Development:

- Support business planning and identify new growth opportunities.
- Participate in marketing and business development efforts.

Staff Development:

- Mentor and support the professional development of team members.
- Make recommendations for staffing needs, promotions, or team changes.

Project Coordination:

- Ensure smooth communication among all project participants, including contractors and subcontractors.
- Oversee construction administration, ensuring adherence to design specifications and budget constraints.

Client Relationship Management:

- Maintain strong client relationships through regular updates on project progress.
- Understand client needs to create tailored design solutions.
- Ensure that all designs meet client expectations and functional requirements.



REQUIRED SKILLS & QUALIFICATIONS:

- Master's degree in Architecture from an NAAB-accredited program.
- Licensed as an architect in a U.S. state or NCARB-recognized jurisdiction.
- 10+ years of architectural practice experience.
- ACHA Accredited Healthcare Planner is highly desirable.
- Proficient in Autodesk Revit and Microsoft Office Suite; familiarity with Photoshop, Illustrator, SketchUp, and InDesign is a plus.
- Advanced knowledge of design trends, construction methods, and sustainability practices (LEED or Green Globes or B3 certification required within 12 months).
- Excellent verbal and written communication skills with the ability to manage multiple projects and meet deadlines.
- Experience with federal, VA, or healthcare projects is highly desirable.
- Detail-oriented team player capable of remaining calm under pressure.

Stone Group Architects values the service Veterans and their family members have given to our country and we support the hiring of returning Service Members and military spouses.

Stone Group Architects is a growing Architectural firm that does work across the entire United States. We operate from four offices in Sioux Falls, SD; St. Paul, MN; Fargo, ND; Rapid City, SD and Sioux City, IA. Stone Group Architects professionals work side by side with some of the leading experts in healthcare, retail, office, education, recreation/wellness, and military to plan and design projects that provide inspiring environments for the people who occupy them and the communities where they reside.

We are a Service-Disabled Veteran-Owned Small Business (SDVOSB), and great customer service is a key part of our culture. We are committed to providing supportive, respectful, and collaborative service to all our clients – and all our employees provide that for one another, as well. We work hard to listen more than we talk, and we design for what our clients need, not what we want. If you are interested in joining a team where you can make a difference, grow your career quickly and work with amazing people, Stone Group Architects is the place for you. For more information, please visit our website at www.stonegrouparchitects.com. Stone Group Architects is an equal opportunity employer.

This position is full-time. We will interview until we fill the position. Stone Group Architects offers a flexible work environment with a fun office culture. Full time employees are eligible for benefits to include:

- Competitive salary DOE
- Health Insurance
- Dental Insurance
- Vision Insurance
- Group Term Life Insurance and AD&D
- Paid Time Off
- Paid Holidays
- 401K/ROTH Retirement Plan
- Long Term Disability
- Short Term Disability
- Section 125 Flexible Spending Plan
- Membership Dues & Continuing Education Support
- Bereavement Leave

Interested applicants may email resume, portfolio, and contact information to James Linn at JamesL@stonegrouparch.com

